

## Mobile Phone Policy



### 1. Purpose

This policy sets out expectations regarding mobile phone use at Liminal Education East Anglia Ltd. The aim is to ensure a safe, focused, and disruption-free environment for all pupils, staff, and visitors.

### 2. Policy Statement

Mobile phones are not permitted for use during the provision day.

### 3. Aims

- To minimise disruption to learning.
- To support safeguarding and pupil welfare.
- To reduce risks associated with online harm and inappropriate use of technology.
- To promote a calm and focused environment.

### 4. Expectations

- Pupils are strongly encouraged not to bring mobile phones.
- Any phone brought onto site must not be used, seen, or heard.
- Phones must be handed in to staff on arrival

### 5. Storage of Phones

- Phones will be switched off or placed on silent.
- Stored securely in a locked safe space.
- Returned to pupils at the end of the day.

### 6. Failure to Comply

- Refusal to hand in a phone will be treated as a behaviour concern.
- Phones seen or used will be confiscated.
- Sanctions may be applied in line with the Behaviour Policy.

## 7. Safeguarding Considerations

- This policy reduces risks linked to bullying, online harm, and unauthorised recording.
- Supervised access may be allowed in exceptional circumstances where there is a safeguarding need.

## 8. Communication

- Parents/carers should contact the provision directly for urgent matters.
- Pupils may access staff phones where necessary.

## 9. Responsibility

- All staff are responsible for implementing this policy consistently.
- The Head of Centre (DSL) oversees compliance.

## 10. Review

This policy will be reviewed annually or sooner if guidance or circumstances change.

Approved by: ***Richard Henwood (Head of Centre)***

Date: 01/09/25

Next Review: September 2026